



GOLETA UNION SCHOOL DISTRICT

Board of Trustees

Pam Kinsley, President
Richard Mayer, Vice President
Yvonne DeGraw, Clerk
Susan Epstein, Member
Valerie Kushnerov, Member

Superintendent

William Banning

BOARD MEMBER APPOINTMENT PROCESS DIRECTIONS AND INFORMATION FOR CANDIDATES

Candidates interested in being appointed to the GUSD Board of Trustees must do the following:

1. Meet all legal eligibility requirements: Applicant must be at least 18 years of age, a citizen of the State of California, a resident of the Goleta Union School District attendance area, a registered voter, and must not be disqualified by the Constitution or laws of the State of California from holding a civil office.

2. Submit the following documents no later than 4:00 p.m. on Monday, March 24, 2014:

- A *Letter of Interest* (in the format included on the next page)
- One or two letters of reference
- A personal resume (Optional)

NOTE: Late applications will not be considered; however, the Board reserves the right to waive any other irregularities.

3. Application materials (see item 1 above) may be submitted by email to William Banning at the following email address: wbanning@goleta.k12.ca.us; or faxed to the District at (805) 692-0857; or personally delivered to Mr. Banning at 401 N. Fairview Avenue, Goleta, California.

Other Important Information:

- Information sessions for interested candidates will be held at the GUSD District Office at 401 N. Fairview Ave in Goleta on Wednesday, March 5, 2014 at 7:00 p.m. and on Wednesday, March 12, 2014 at 12:30 p.m.
- Letters of Interest will be screened by a board subcommittee to ensure applicants meet all requirements of law.
- Qualified candidates will be interviewed at an open session special meeting of the school board commencing at 8:30 a.m. on Monday, March 31, 2014.
- The school board will make a provisional appointment to Board of Trustees on March 31, 2014, immediately following candidate interviews.
- Once a provisional appointment is made, the District will post notices as required by law to allow members of the public to file a petition calling for a special election. If the petition meets all requirements of law, the provisional appointment is vacated and the vacancy will be filled by election in the manner required by law.
- If no petition calling for a special election is certified, the individual selected as the Board's provisional appointee will serve until the next regularly scheduled board election in November 2014.

Questions should be directed to William Banning, Superintendent, at:
(805) 681-1200 ext. 201 or by e-mail at wbanning@goleta.k12.ca.us

Reservation of Rights by Board of Trustees: The Board reserves the right to waive any irregularities except for late submission of applications and the failure to meet statutory eligibility requirements for appointment as a Board member. The Board further reserves the right to appoint an applicant in accordance with the Board's process and timeline which may be subject to change at the discretion of the Board.

REQUIRED FORMAT FOR LETTER OF APPLICATION

For GUSD Board of Trustees

Submission Deadline: 4:00 p.m., Monday, March 24, 2014

_____, 2014

[Via Email at wbanning@goleta.k12.ca.us or Fax: (805) 692-0857

Members of the Board of Trustees
c/o William Banning, Superintendent
Goleta Union School District
401 N. Fairview Avenue
Goleta, CA 93117

Re: Letter of application for appointment to GUSD Board of Trustees

Dear Members of the Board of Trustees:

Please consider this correspondence as my letter of application for consideration to serve as an appointed member of the Goleta Union School District Board of Trustees.

I represent that I meet the minimum qualifications under Education Code section 35107 in that I am at least eighteen (18) years of age, a citizen of the state, a resident in the Goleta Union School District, a registered voter, and not legally disqualified from holding a civil office.

For the purpose of my application, my contact information is as follows:

Email Address: _____

Cell Phone: _____

Home Address: _____

Alternate phone numbers: _____

Fax Number (optional): _____

[Note to applicant: You may include any other information you wish to share here as part of the body of your letter. In addition, you must include one or two letters of reference as separate attachments to this letter. You may also attach a personal resume, but it is not required].

I certify that the statements made in this Letter of Application are true and correct.

Sincerely,
