

Goleta Union School District

Multi-skilled Maintenance Worker

Basic Function

Under the direction of the Director of Maintenance, Operations, and Transportation, perform semi skilled to skilled maintenance work in the general maintenance, repair and construction of District facilities and equipment; to operate tools and equipment; and to perform a variety of tasks relative to assigned area of responsibility. Incumbents in this position perform a variety of semiskilled to skilled work in the maintenance, construction and repair of district facilities and equipment. Incumbents demonstrate journeyman level skills in one or more trades with a working knowledge of multiple trades. District shall provide proper hazardous material abatement training to employees required to do that work.

Representative Duties

Perform semiskilled to skilled maintenance, repair and construction work in the basic trades such as carpentry, welding, plumbing and heating, electrical, masonry, glazing and locksmithing.

Read and interpret a variety of blueprints, sketches, diagrams and related materials to determine work required.

Perform a variety of gas and arc welding work; fabricate, install and repair playground equipment, fencing, gates and other equipment.

Perform a variety of glazing work; install and repair window glass; repair window leaks.

Construct, install, maintain and repair roofs, rain gutters, signs/sign posts, and venetian blinds, furniture, cabinets, shelving, bulletin boards; prepare surfaces and paint as necessary. Perform carpentry work in the repair, alterations and construction of wooden articles and structures, including tables, exterior surfaces, partition walls, student and staff desks, fences, benches and steps.

Install, repair and maintain doors, locks, closures, and other door hardware.

Remove, repair\or install flooring materials including linoleum or floor tiles; repair or replace wall tiles, acoustical panel and ceiling tiles.

Perform a variety of sheet metal work to include the fabrication, installation and repair of galvanized gutters, down spouts, splash panels and flashing, ducts, lockers and storage cabinets.

Install, maintain and repair plumbing systems including restroom facility fixtures; Cut, thread, assemble and solder piping systems and fountains; unclog toilets and urinals and repair leaking faucets; Replace toilets, urinals and water heaters; Repair and install natural gas lines and fire lines.

Troubleshoot, install, repair and replace electrical outlets, switches, circuit breakers, relays, diffusers and lighting fixtures. Change ballasts.

Repair flag poles, build and set forms for concrete work.

Assist in the operation, inspection, repair, installation and alteration of heating, ventilating and refrigeration systems.

Perform a variety of masonry work involving plaster, stucco, and concrete; form , pour, shape and finish concrete.

Paint and assist in the painting of buildings and equipment services; prepare and finish various surfaces and water blast surfaces. Remove paint and sand surfaces.

Operate and perform operator's maintenance on a district vehicle; operate a variety of tools and equipment related to assigned function to include saws, drill presses, grinders, and woodworking machinery.

Operate a fork lift with proper training.

Perform general clean up at job site; observe and implement proper safety practices.

Provide for proper materials as necessary to accomplish work orders; prepare and maintain records including labor materials and work orders completed; prepare reports as required.

Provide assistance in various other areas of maintenance as required; perform semiskilled to skilled

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maintenance repair and construction work in the basic trades.

Work cooperatively with Grounds Maintenance Workers as needed.

Repair small appliances, smart carts and kitchen equipment.

Install computer cable, telephone and intercom wire and switches.

Perform related duties and responsibilities as assigned.

Assume compliance of work with applicable building codes, health and safety regulations, fire regulations and safety precautions, American with Disabilities Act, and CAL-OSHA safety practices.

Knowledge and Abilities

Knowledge of:

Methods and techniques of performing maintenance and repair duties in a variety of trades.

Proper methods, materials, tools, terminology and equipment used in the building maintenance trades.

Requirements of maintaining buildings, equipment and facilities in good repair.

Operation and use of hand and power tools and equipment.

Shop math applicable to the building trades.

Health and safety regulations and procedures.

Proper methods of storing equipment, materials and supplies.

Pertinent Federal, State and local laws, code and regulations.

Ability to:

Perform Journeyman level maintenance duties in a variety of trades.

Perform semiskilled work in the construction, maintenance and repair of assigned building and facilities.

Operate a vehicle and a wide variety of power equipment and hand tools related to the building trades.

Apply and explain rules, regulations, policies and procedures.

Observe legal and defensive driving practices.

Maintain routine records.

Establish and maintain cooperative and effective working relationships with others.

Work from blueprints, shop drawings, sketches and specifications.

Lift and carry up to 50 pounds safely on a regular basis and up to 100 pounds occasionally. Lifting Over 100 pounds can be done with assistance or equipment.

Work independently with limited supervision.

Plan and organize work to meet schedules and timelines in an environment with constantly changing priorities.

Follow good health and safety procedures and practices.

Any combination equivalent to: graduation from high school and one year of experience in one or more of the basic maintenance trades.

Licenses and Other Requirements

Valid California Driver License.

Working Conditions

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Environment

Indoor and outdoor work environment.

Noise from equipment operation.

Regular exposure to fumes, dust, dirt, oil/grease.

Driving a vehicle to conduct work.

Physical Demands

Dexterity of hands and fingers to operate a variety of specialized equipment and tools.

Climbing ladders and working from heights.

Reaching overhead and horizontally.

Standing for extended periods of time.

Walking over rough or uneven surfaces.

Lifting and carrying heavy objects.

Bending at the waist, kneeling or crouching.

Hazards

None