



**GOLETA UNION SCHOOL DISTRICT**  
Donna Lewis, Superintendent

**Board of Trustees**  
Carin Ezal, President  
Richard Mayer, Vice President  
Sholeh Jahangir, Clerk  
Susan Epstein, Member  
Luz Reyes-Martin, Member

November 7, 2018

## **MINUTES OF REGULAR BOARD MEETING**

Jack Kramer Administration Center – Board Room  
401 North Fairview Avenue, Goleta, CA 93117

### **1. CALL TO ORDER**

Board President, Carin Ezal called the meeting of the Board of Trustees of the Goleta Union School District to order at 7:00 p.m., at the Jack Kramer Administration Center, 401 N. Fairview Avenue, Goleta.

### **2. ORGANIZATIONAL BUSINESS**

- a. President Ezal welcomed guests to the meeting and reminded the audience that the meeting was being recorded
- b. The Pledge of Allegiance was led by Isla Vista School Students.

### **3. APPROVAL OF THE AGENDA**

The Agenda for November 7, 2018 was approved as amended with a motion by Susan Epstein and a second by Richard Mayer. Approved by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0.

### **4. PUBLIC COMMENT**

Karen Pickford, CSEA President, thanked the board members, Superintendent Lewis, and Asst. Superintendent David Simmons for their support for the Library Media Specialist and the reclassification process. Sheri Scott, President of UTPG, shared that Isla Vista teachers are in the audience and one of their highlights this past month was the Halloween parade and choreographed school dance that each grade participated in through the guidance of the music teacher. Teachers are also busy preparing for conference week and generating report cards. Ms. Scott thanked UCSB translators for helping staff and Mary Kahn, Assistant Superintendent of Instructional Services, and her department for all the assistance helping teachers navigate report cards on the new student data base system. She then congratulated the board members who were re-elected for another term.

### **5. BOARD COMMITTEE REPORTS**

Luz Reyes-Martin toured Isla Vista School, with Dr. Lewis, Mary Kahn, and fellow board member, Sholeh Jahangir and saw the video of the dance at Halloween. Susan Epstein attended the Wellness Committee meeting where they toured the central kitchen and spoke about food service. Sholeh Jahangir was the alternate for Susan at the Wellness Summit in Buellton with discussion of well being of staff and students. She also enjoyed the tour of Isla Vista School, was at the Foothill masquerade parade, as staff members did a dance dressed up as a roller coaster, and attended a noon-league game. Richard Mayer attended the Teacher Technology Leads (TTL) meeting and was impressed with teacher knowledge in technology. Carin Ezal attended the Santa Barbara County School Board Association meeting. Susan Salcido introduced a diploma program for vets who were deployed or interned during WWII.

**6. CONSENT ITEMS**

- a. Routine Personnel Action Report
- b. Minutes for Regular Board Meeting, October 17, 2018
- c. Minutes for Special Board Meeting, October 22, 2018
- d. Payment of Claims

Motion to approve the consent items was made by Sholeh Jahangir and seconded by Luz Reyes-Martin. The Motion passes by a vote of Ayes - 5, Nays - 0, Abstain - 0, Absent - 0.

**7. RECOGNITION**

Presentation of Resolution 2018-18: National School Psychology Week. Dr. Margaret Saleh, Deputy Superintendent shared her pride in the district's psychologists and expressed her gratitude that the Board of Trustees realizes the importance of staffing school psychologists. Psychologists, Katie Larsen and Elyse Naylor thanked the board, and stated that they feel grateful for being able to serve our community.

**8. BOARD DISCUSSION – FOCUS ON DISTRICT VISION AND GOALS**

- a. Dr. Donna Lewis, Superintendent, presented the updated Strategic Plan Goals to the Board of Trustees. She also shared the powerful vision and mission statement.

**9. INFORMATION ITEMS**

- a. Instructional Technology Update - Dr. Liz Barnitz, Director of Instructional Services, and Jeremiah Johnson, Director of Technology, presented an update on technology, reviewing future goals, goals that have been met and shared their three-year technology plan.
- b. Facilities Update: Conrad L. Tedeschi, Assistant Superintendent, Fiscal Services, briefed the board about ongoing facilities projects and items of interest: 1) Updated attendance area map, 2) Solar Project Resources 3) PTA Projects
- c. First Reading of New Administrative Regulation 3311.2: Lease/Leaseback. Conrad L. Tedeschi, Assistant Superintendent, Fiscal Services, presented and explained the new Administrative Regulation for Lease/Leaseback.
- d. First Reading of New Administrative Regulation 3350: Travel Expenses. Conrad L. Tedeschi, Assistant Superintendent of Fiscal Services, presented the new Administrative Regulation that outlines procedures for travel expenditures and reimbursements.
- e. Annual Staffing Report: David Simmons, Assistant Superintendent of Human Resources, shared his presentation of staffing information for this year.
- f. Discussion of 2019-2020 School Calendar. David Simmons presented two possible calendars for the board to discuss. They agreed that the first day of school should be on Wednesday, August 21 and the last day, Thursday, June 4. Mr. Simmons will bring this back for approval at the next meeting.

**8. ACTION ITEMS**

The Board discussed and took action on the following items:

- a. Acceptance of Gifts and Donations to the District. Motion to accept gifts and donations was made by Sholeh Jahangir and seconded by Susan Epstein. The motion to accept gifts to the district passes by a vote of Ayes - 5, Nays - 0, Abstain - 0, Absent - 0.
- b. Approval of Single Plan for Student Achievement (SPSA) 2018-2019. Motion to approve the SPSA's was made by Richard Mayer and seconded by Susan Epstein. The motion passes by a vote of Ayes - 5, Nays - 0, Abstain - 0, Absent - 0.

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- c. Approval of Request for Proposal for Facilities Master Plan. Motion to accept the request was made by Sholeh Jahangir and seconded by Luz Reyes-Martin. The motion passes by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0.
- d. Approval of Contract Services for Fire Alarm Project Construction Support and D.S.A. Processing with Kruger Bensen Ziemer (KBZ) Architects, Inc. and JMPE Electrical Engineering and Lighting Design. Motion to approve the contract services for the fire alarm project was made by Sholeh Jahangir and seconded by Richard Mayer. The motion passes by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0.
- e. Third Reading and Approval of Revised Board Policy 3100: Budget. Conrad L. Tedeschi brought this revised board policy to the board for approval. Motion to approve the revised board policy 3100 was made by Richard Mayer and seconded by Sholeh Jahangir. The motion passes by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0.
- f. Approval of a Memorandum of Understanding with Goleta Union School District and Santa Barbara Unified School District regarding the AAPLE Academy Cyber-Tutorial Program. Motion to approve the MOU with Santa Barbara Unified School District regarding the AAPLE Academy Cyber-Tutorial Program was made by Susan Epstein and seconded by Sholeh Jahangir. The motion passes by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0.
- g. Approval of a Memorandum of Understanding with Goleta Union School District and Santa Barbara Unified School District regarding the Child Development + Teacher Pathway Program. Motion to approve the MOU with Santa Barbara Unified School District was made by Luz Reyes-Martin and seconded by Sholeh Jahangir. The motion passes by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0.
- h. Approval of Board Meeting Dates for 2019. Motion was made to approve the 2019 board meeting dates by Sholeh Jahangir and seconded by Richard Mayer. The motion passes by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0.

**9. SUPERINTENDENT REPORTS**

Donna Lewis, Superintendent:

- Congratulated the board members who were reelected yesterday. She shared that the continuity of this board is a benefit to our community.
- Reported that she graduated from the Masters In Governance program.
- Attended the Great California Shake-Out at Kellogg School and was impressed with how well trained students and staff were.
- Enjoyed the site visit to Isla Vista School.
- Attended the Tri-County Education Coalition meeting, with a panel speaking about Safety.
- Attended the South County Superintendents meeting.
- Shared that Partners In Education had a great presentation on foster youth and homeless youth.
- Announced that GUSD psychologist, Amanda Fox is being awarded the Goleta's Finest Award.
- Stated that we have a team representing GUSD to accept the Golden Bell Award in San Francisco. We will host a small reception at the next board meeting to acknowledge these two awards.
- Reminded the board that Monday is Veteran's Day and we will be having conferences next week.

Dr. Margaret Saleh, Deputy Superintendent, Pupil Services:

- Shared the website [lloveyouguys.org](http://lloveyouguys.org). Trainings and materials are available for Santa Barbara and Goleta Schools, training for principals will be on December 6<sup>th</sup>.
- Our district social worker will be training school psychologists and principals on services

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available for families that serve as foster parents to children related to them. She trained Instructional Assistants earlier in the year on mental health issues and will be coordinating another training on understanding childhood trauma for our teachers.

Conrad Tedeschi, Assistant Superintendent, Fiscal Services:

- Shared that the enrollment numbers in the Agenda have been corrected.
- Plans to attend the California Association of Business Officials (CASBO) conference next week. Their preconference will be solely addressing solar and energy.
- Announced that he will be working on the First Interim Report.

David Simmons, Assistant Superintendent, Human Resources:

- Shared that our Payroll Technician is retiring and the current Certificated Personnel Technician will be filling her position. This creates an open position in Human Resources.
- Reported that training for district office staff on privacy and confidentiality is scheduled in December. School office staff will also receive this training after the holidays.

Mary Kahn, Assistant Superintendent, Instructional Services:

- Stated that the district had a professional development day focusing on data literacy and Synergy report card training, which proved helpful for the teachers.
- Library Media Specialists had media training with the county.
- Reported that Michael Galvan, APE, and the district nurses collaborated on PE training, addressing proper safety measures and emergency procedures and awareness.
- Attended the Principal Mentorship meeting.
- Conducted meetings with the principals discussing their PLC implementation plans.
- Enjoyed the Isla Vista site visit.
- Held new teacher trainings.
- Provided the second Differentiated Instruction training.
- Held a Parent Lead workshop for Destination Imagination, Gifted Services.
- Trained for the upcoming Instructional Rounds.
- Attended the NGSS Steering Committee meeting preparing for pilot in January.

## **10. BOARD MEMBER REPORTS**

Luz Reyes-Martin:

- Expressed that she is happy to be serving for another term.

Susan Epstein:

- Announced that she plans to attend the CALM luncheon tomorrow.

Sholeh Jahangir:

- No report.

Richard Mayer:

- No report.

Carin Ezal:

- Attended the Tri-County Education Coalition Safety Forum, the next meeting is scheduled for Dec. 7.
- Announced that the Santa Barbara County School Board Association's Annual meeting will be April 11, 2019 at the Marriott in Buellton.

**11. NEXT REGULAR MEETING DATE**

Regular Meeting – Wednesday, December 5, 2018 at 7:00 p.m.  
Jack Kramer Administration Center Board Room  
401 N. Fairview Avenue, Goleta, CA 93117

**12. ADJOURNMENT INTO CLOSED SESSION AT 10:44 P.M.**

The Board met with Dr. Donna Lewis, Superintendent and Cabinet members, in a closed session to discuss the following:

- a. Negotiations with United Teaching Profession of Goleta/CTA/NEA, CSEA Goleta Valley, Chapter 311 and unrepresented employees. (Government Code §54957.6)
- b. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) (one case)  
(Government Code §54956.9)
- c. Public Employee Performance Evaluation (Government Code §54594.5)  
Title: Superintendent

**13. RECONVENE OPEN SESSION/REPORT FROM CLOSED SESSION AT 11:49 P.M.**

The board reconvened with no report.

**14. ADJOURNMENT OF MEETING**

Motion to adjourn was made by Richard Mayer and seconded by Sholeh Jahangir.  
The Motion passes by a vote of Ayes - 5, Nays – 0, Abstain – 0, Absent – 0, Time: 11:50 pm

  
Sholeh Jahangir, Clerk