



Published: Aug 09, 2019 03:47 PM
Minutes for August 14, 2019 Board Meeting
Wednesday, August 14, 2019
Open Session: 7:00 PM | Closed Session:
Jack Kramer Administration Center

Attendance:

Attendees	Present/Absent	Arrival	Departure
Board of Trustees			
Richard Mayer	Absent	--	--
Luz Reyes-Martin	Present	7:00 PM	9:06 PM
Carin Ezal	Absent	--	--
Susan Epstein	Present	7:00 PM	9:06 PM
Sholeh Jahangir	Present	7:00 PM	9:06 PM

1. Call to Order

Minutes:

Sholeh Jahangir, Vice President of the Board of Trustees, called the meeting to order at 7:00 pm.

2. Roll Call

Minutes:

Dr. Richard Mayer and Dr. Carin Ezal were both absent.

3. Pledge of Allegiance

Minutes:

The Pledge of Allegiance was led by Susan Epstein, Board Clerk

4. Approval of the Agenda

Votes:

Motion: A motion was made to approve the agenda.

Motion By: Susan Epstein

Seconded By: Luz Reyes-Martin

Richard Mayer	ABSENT
Luz Reyes-Martin	YES
Carin Ezal	ABSENT
Susan Epstein	YES
Sholeh Jahangir	YES

Result: PASSED

5. Public Comment

Minutes:

Sheri Scott, UTPG President, thanked everyone for a wonderful start to the school year, beginning with the Welcome Back Event at Dos Pueblos High School. She discussed how well all of the break out sessions at the school sites went and wished everyone a great start to the new school year.

6. Board Member Reports

Minutes:

Luz Reyes-Martin announced that she has completed the CSBA Masters In Governance Program which is a 6 day program of in-depth training focusing on professional development for Board Members. She learned a lot about issues that other board members from other counties are going through and the successes they have had.

Susan Epstein attended the MIT forum on EdTech where she learned about a range of EdTech products from local and non-local companies around California and about products in development and trends in the industry and what may be coming for K-12 education. She attended an Apollo 11 event on the 50th anniversary where she got to hear from an engineer who worked on the heat shield. Susan expressed how much she enjoyed the Welcome Back Event this morning and thanked everyone for their role in putting on the event.

Sholeh Jahangir expressed her excitement for a fantastic school year and thanked everyone for the Welcome Back Event this morning and shared how inspired she was to see all of the employees being recognized for 30 - 35 years of service to our community.

7. Consent Items

Minutes:

The Board approved the Consent Agenda Items.

Votes:

Motion: A motion was made to approve the Consent Items.

Motion By: Luz Reyes-Martin

Seconded By: Susan Epstein

Richard Mayer	ABSENT
Luz Reyes-Martin	YES
Carin Ezal	ABSENT
Susan Epstein	YES
Sholeh Jahangir	YES

Result: PASSED

- a. Personnel Action Report
 - b. Minutes for Regular Board Meeting, June 12, 2019
 - c. Minutes for Regular Board Meeting, June 17, 2019
 - d. Payment of Claims
8. Action Items
- a. Approval of execution of the lease-leaseback (LLB) contract documents utilized for the First Alarm Modernization Project; Guaranteed Maximum Price (GMP) and authorization of construction services/adoption of plans and specifications
Conrad L. Tedeschi, CPA, Assistant Superintendent, Fiscal Services (5 Min.)
Minutes:
Conrad explained the lease-leaseback procedure and method. In using this method, we were able to choose the best value contractor, not just the lowest bidder. In this regard, we chose an incredibly knowledgeable contractor who is very familiar with this type of work. The work will commence daily from 3:00 pm-11:00 pm, including weekends for approximately one month per school site.
Votes:
Motion: That the Board approve Resolution 2019-13 approving the final LLB contract documents; GMP, authorizing the contractor to proceed with construction, and adopting the plans and specifications for the Fire Alarm Project at Kellogg, Hollister, and

Foothill Schools.

Motion By: Susan Epstein

Seconded By: Luz Reyes-Martin

Richard Mayer	ABSENT
Luz Reyes-Martin	YES
Carin Ezal	ABSENT
Susan Epstein	YES
Sholeh Jahangir	YES

Result: PASSED

- b. Approval of Memorandum of Understanding with Westmont College's Education Department and Teacher Credentialing Program
David Simmons, Assistant Superintendent, Human Resources (5 Min.)

Minutes:

David Simmons explained that this MOU allows us to accept both student teachers and observers who are seeking to get their multiple subjects credential through Westmont College. This is a 2 year MOU so it will last the length of their accreditation so we will not need to revisit this again next year.

Votes:

Motion: It is recommended that the Board approve the Memorandum of Understanding with Westmont College's Education Department and its Teacher Credentialing Program.

Motion By: Susan Epstein

Seconded By: Luz Reyes-Martin

Richard Mayer	ABSENT
Luz Reyes-Martin	YES
Carin Ezal	ABSENT
Susan Epstein	YES
Sholeh Jahangir	YES

Result: PASSED

- c. Acceptance of Gifts and Donations to the District

Dr. Donna Lewis, Superintendent (10 min.)

Votes:

Motion: It is recommended that the Board accept the gifts and donations to the District as listed on the attached report.

Motion By: Susan Epstein

Seconded By: Luz Reyes-Martin

Richard Mayer	ABSENT
Luz Reyes-Martin	YES
Carin Ezal	ABSENT
Susan Epstein	YES
Sholeh Jahangir	YES

Result: PASSED

9. Information Items

a. Governance Review

Dr. Donna Lewis, Superintendent (10 Min.)

Minutes:

Dr. Lewis recommends that she, along with the Board of Trustees, meet three to four times per year in order to have time to discuss, in more detail, certain topics such as educational specifications, facilities master planning, dual immersion, Professional Learning Communities and the Public Safety Power Shutoff (PSPS). Other topics of interest that were brought up include an update on the new science curriculum, new computer science standards for the State of California as they relate to NGSS, cultural relevancy/cultural proficiency and sustainability/solar/waste reduction. This item will be revisited at the next board meeting on September 4, 2019.

Dr. Lewis and the Board of Trustees reviewed the Agenda Builder as a year in review.

Dr. Lewis reviewed the Governance Calendar tasks and timeline throughout the year.

Lastly, Dr. Lewis proposed board meetings dates through the year 2020. This item will be reviewed again at the board meeting on September 4, 2019.

- b. First Reading of Proposed New Board Policy 0415: Equity
Dr. Donna Lewis, Superintendent (10 Min.)
- c. First Reading of Revised Board Policy 0420.42: Charter School Renewal
Dr. Donna Lewis, Superintendent (5 Min.)
- d. First Reading of Revised Board Policy 1400: Relations Between Other Governmental Agencies and the Schools
Dr. Donna Lewis, Superintendent (5 Min.)
- e. First Reading of Revised Board Policy 2210: Administrative Discretion Regarding Board Policy
Dr. Donna Lewis, Superintendent (5 Min.)
- f. First Reading of Revised Board Bylaw 9110: Terms of Office
Dr. Donna Lewis, Superintendent (5 Min.)
- g. First Reading of Revised Board Bylaw 9310: Board Policies
Dr. Donna Lewis, Superintendent (5 Min.)
- h. Notice of Public Hearing: Sufficiency of Instructional Materials
Dr. Mary Kahn, Assistant Superintendent, Instructional Services (5 Min.)
Minutes:
Notice of Public Hearing: Mary Kahn, Assistant Superintendent, Instructional Services, announced that the Public Hearing for Sufficiency of Instructional Materials will be held at the next board meeting on September 4, 2019.
- i. First Reading of Revised Board Policy and Administrative Regulation 6174: Education for English Learners
Dr. Mary Kahn, Assistant Superintendent, Instructional Services (5 Min.)
- j. Forty-five Day Budget Revision
Conrad Tedeschi, CPA, Assistant Superintendent, Fiscal Services (10 Min.)
Minutes:
This particular provision, which is in EdCode, says that not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by the Budget Act.
- k. First Reading of Revised Board Policy and Administrative Regulation 1330: Use of School Facilities
Conrad Tedeschi, CPA, Assistant Superintendent, Fiscal Services (5 Min.)
- l. First Reading of Revised Administrative Regulation 3230: Federal Grant Funds
Conrad Tedeschi, CPA, Assistant Superintendent, Fiscal Services (5 Min.)

- m. First Reading of Revised Board Policy and Administrative Regulation 3320: Claims and Actions Against the District
Conrad Tedeschi, CPA, Assistant Superintendent, Fiscal Services (5 Min.)
- n. First Reading of Revised Administrative Regulation 3514.2: Integrated Pest Management
Conrad Tedeschi, CPA, Assistant Superintendent, Fiscal Services (5 Min.)
- o. First Reading of Revised Board Policy 3551: Food Service Operations/Cafeteria Fund
Conrad Tedeschi, CPA, Assistant Superintendent, Fiscal Services (5 Min.)
- p. First Reading of Revised Board Policy and Administrative Regulation 3553: Free and Reduced Price Meals
Conrad Tedeschi, CPA, Assistant Superintendent, Fiscal Services (5 Min.)
- q. Facilities Update
Conrad L. Tedeschi, CPA, Assistant Superintendent, Fiscal Services (10 min.)
- r. Quarterly Report on Williams/Valenzuela Uniform Complaints
Dr. Margaret Saleh, Deputy Superintendent (5 Min.)
Minutes:
Dr. Margaret Saleh, Deputy Superintendent, Pupil Services, presented her report. There were no complaints filed this quarter.
- s. First Reading of Proposed New Board Policy 3515.21: Unmanned Aircraft Systems (Drones)
Dr. Margaret Saleh, Deputy Superintendent, Pupil Services (10 Min.)
- t. First Reading of Revised Administrative Regulation 5141.32: Health Screening for School Entry
Dr. Margaret Saleh, Deputy Superintendent, Pupil Services (5 Min.)
- u. First Reading of Revised Board Policy and Administrative Regulation 5141.6: School Health Services
Dr. Margaret Saleh, Deputy Superintendent, Pupil Services (5 Min.)
- v. First Reading of Revised Board Policy 5144.1: Suspension and Expulsion/Due Process
Dr. Margaret Saleh, Deputy Superintendent, Pupil Services (10 Min.)
- w. First Reading of Revised Board Policy and Exhibit 5145.6: Parental Notifications
Dr. Margaret Saleh, Deputy Superintendent, Pupil Services (5 Min.)
- x. Deletion of Board Policy 1020: Youth Services
Dr. Margaret Saleh, Deputy Superintendent, Pupil Services (5 Min.)
Minutes:

Dr. Margaret Saleh, Deputy Superintendent, Pupil Services, explained that this Board Policy is being deleted due to redundancy.

10. Superintendents' Reports

Minutes:

Dr. Lewis announced that our Trustees have just passed the approval of our new Special Education Coordinator, Dr. Sucari Epps. She went over the topics for the next board meeting on September 4th and explained that we will have a lot of board policies throughout the next 4 - 5 board meetings. She enjoyed time off with family and friends and had the chance to attend a friend's wedding. Dr. Lewis thanked Dr. Kahn, Dr. Saleh and the summer school principal, Jessica Morgan, for a fabulous summer school session. She attended a board retreat with Partners In Education and informed the Board that she recently became a member of the Goleta Valley Cottage Hospital Foundation which ties in well with our wellness policy. She toured the Phelps property with Conrad for the first time and was interested to see how close it is to the University and the creekbed. We had our Administrative Retreat last week which included team-building challenges as well as the opportunity to go over important initiatives. Dr. Lewis and Luz Reyes-Martin attended a countywide meeting about the Public Safety Power Shutoffs (PSPS). She and Conrad met with the City of Goleta about how to collect census data from families who may be nervous to be included in the count. Dr. Lewis reported that the new teacher orientation was very successful and reported that she is looking forward to joining the Santa Barbara Unified School District tomorrow to listen to Dr. Pedro Noguera's presentation. Lastly, Dr. Lewis reported that we are First Day Ready and are ready for the schools to open and for the students to come!

Dr. Margaret Saleh gave feedback on the 2-day safety training that all MOT staff members attended. She was most impressed when the presenter took all of the site custodians out to the playground and showed them how to thoroughly inspect the playgrounds. Dr. Saleh reported that our safety committee will be meeting monthly and will review all student and staff injuries at those meetings. We will also be moving forward with the creation of the Injury and Illness Prevention Plan (IIPP) which is the governing document for the safety committee. She reported that we hired 4 Special Education teachers, 2 speech and language pathologists, and a new school nurse. Dr. Saleh also mentioned that Robyn Young has been chosen by the State to be a Regional Lead; Katherine Penner is taking Robyn's place at Kellogg. She stated that the construction of the new offices at the district office is coming along nicely and that they are currently interviewing for a new secretary in Pupil Services. She also explained that we have a new electronic IEP system that they will be holding trainings for this week. Dr. Saleh thanked Henley Ngai and the P.E. teacher at Mtn. View School for sharing their cheer squad this morning for the Welcome Back Event. Lastly, she invited everyone to join her department on August 23rd at 1:00pm for the open house at Learning Tree Preschool.

David Simmons reported that his department has worked very hard throughout the summer, weekends included, mainly due to the 45 interviews, 22 new Certificated staff hired and nearly 40 new Classified staff hired. He explained the domino effect of promoting from within, which creates new positions to fill. This is in addition to getting students enrolled in Synergy and making sure that teachers have access to their online instructional materials when they return to the classrooms. He was excited to report that we got a wide range of experienced people, some of them tenured in other districts. Additionally, we have seen a lot of shifts in the district, not only from moving the TK classrooms from Isla Vista School and Kellogg School, but Foothill School had a decline of 30 students whereas Brandon School had an increase of 50 students. Throughout this, we have made every effort to let the teachers know ahead of time if they would be moving. Mr. Simmons explained that a new program is being initiated called Frontline. This new system will help us digitize all of the records in Personnel, as well as streamline the tracking of absences and attendance.

Dr. Mary Kahn reported that they are doing so many great things in Instructional Services. She is really proud of our teachers and certificated staff who worked so hard at our professional development today focusing on PLC: The Continued Journey. We now have a year's worth of Star 360 data that was shared with the teachers. Tomorrow, all of our teachers, and many of our administrators will attend the professional development event that we coordinated with Santa Barbara Unified School District to hear Dr. Pedro Noguera speak. Tomorrow, the TK teachers will get together, Grade K will work through essential learning standards for ELA to revamp our Kindergarten assessments and Grades 1 - 6 have chosen two sessions of differentiated learning which will be led by our Teacher On Special Assignment, Brigitte Haley. Friday is our training on Amplify Science. Dr. Kahn explained that we have three new principals that are asking a lot of great questions, she has a new instructional services team and there are three new Library Media Specialists. The Dual Language Immersion task force (DLI) will be starting and will be a big commitment. She will keep the Board apprised of new developments regarding DLI. Dr. Kahn complimented the IT and Human Resources staff for all of their hard work.

Conrad Tedeschi attended a Federal Program Monitoring training to prepare for the upcoming audit. Over the last two weeks, we received approximately 30 - 40 pallets of science materials which have all been delivered to the school sites. This was a coordinated effort between Instructional Services, the warehouse staff and MOT staff. Mr. Tedeschi reported that our MOT staff is hard at work getting everything first-day ready. In transportation, we set up a new route to include The Village at Los Carneros, to Isla Vista School and back in the morning. The City of Goleta has created a new park by the Boys and Girls Club that backs up to our MOT yard and an unsightly chain-link fence. We will be working closely with the City of Goleta to come up with solutions on this issue. Lastly, his staff is working on closing the books.

a. Enrollment as of the 10th School Month Ending June 6, 2019

b. Summary Financial Status Report

11. Adjournment of Meeting

Minutes:

The meeting was adjourned at 9:06 PM.

Votes:

Motion:

Motion By: Luz Reyes-Martin

Seconded By: Susan Epstein

Richard Mayer	ABSENT
Luz Reyes-Martin	YES
Carin Ezal	ABSENT
Susan Epstein	YES
Sholeh Jahangir	YES

Result: PASSED



Dr. Richard Mayer, Board President
Board of Trustees