

BYLAWS FOR
GOLETA UNION SCHOOL DISTRICT
DISTRICT ADVISORY COMMITTEE FOR EDUCATION

ARTICLE I

Name of Committee

The name of this committee shall be the District Advisory Committee for Education.

ARTICLE II

Objectives

The objective of the District Advisory Committee shall be to bring about a continuing improvement in the educational programs of the district's schools. In achieving this purpose, the District Advisory Committee shall:

1. Provide a forum for sharing educational ideas, successes and concerns between schools and other non-school groups. The intent of this sharing being to bring new ideas back to each respective school community.
2. Explore methods of greater involvement of the entire community in the educational process.
3. Assess program or problem areas of district-wide importance and make reports and recommendations to the superintendent as appropriate.

This section of the bylaws shall in no way be construed as giving the District Advisory Committee or the local school advisory committee a veto over any educational programs. The committee shall be an advising, coordinating, and evaluating agency in order to further the purpose of education and the specific purpose of these bylaws. The District Advisory Committee shall have no power to enter into contracts of any nature or to spend public funds other than those authorized by the Board of Trustees of the Goleta Union School District. In the absence of his/her written consent, no committee member shall be required to provide any sum of money,

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property, or service, other than services described herein, to the District Advisory Committee. The District Advisory Committee shall have no power to bind any member or the school district to any debt, liability, or obligation in the absence of legal authorization from the party to be found. The District Advisory Committee shall have no power beyond that which is expressly set forth herein.

ARTICLE III

Members

Section I. Composition of the District Advisory Committee

This committee shall include broad representation of the population served by the school, as well as representation from teachers, administrators, and community, as required by specially funded education programs. Parents not employed by the local school district must comprise a simple majority of the advisory committee, selected by democratic process or appointment by the principal and/or school site council at the school level.

The committee shall be comprised of the following voting members:

- A. One representative of each of the district schools, at least 75% of whom are selected by democratic process or appointment by the principal and/or school site council at the school level and not employed by the local school district.
- B. Up to two representatives chosen from the community at large. These representatives must not fall in category A. Organizations to be represented from category B shall be selected by a simple majority of existing voting members of the District Advisory Committee. Selection of the community organizations shall be reviewed upon a recommendation of two-thirds of the voting members.
- C. One or two teacher representatives currently employed in the district.

All committee members shall enjoy full rights and obligations of membership. This may be expanded as the need arises to a maximum of 25 voting members by a two-thirds majority vote.

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In addition to the voting members, the District Advisory Committee shall have:

- A. One advisory appointed by the administration.
- B. One advisory appointed by the Board of Trustees.

Section 2. Selection of Members

Members shall be selected by May, in accordance with specifications in Article 3, Section 1, in sufficient time to allow the new members to attend the last meeting of the year along with the outgoing members. The members should demonstrate interest and concern for the welfare of young people to be served by the educational programs.

Section 3. Term of Office

School members of the committee shall normally serve for a two-year term commencing July 1. Finishing the term vacated by a member does not count as part of the two-year term. In order to maintain a balance between new and returning members, an appropriate number of members may volunteer to serve for a third year, if confirmed through the democratic process or appointment by the principal and/or school site council at the school level. At the conclusion of a member's term, whether two or three years, at least one year shall elapse before such member may serve a new term. A member's term may be extended by a majority vote of the DAC in special circumstances.

Section 4. Voting Rights

Each voting member shall be entitled to one vote and may cast that vote on each matter submitted to a vote of the District Advisory Committee. Proxy voting and absentee ballots shall not be permitted. Designated alternate for member's term may vote if member is absent.

Section 5. Termination of Membership

A member shall no longer hold membership should he/she cease to be a resident of the area to be served or otherwise terminate his/her relationship with the group or organization, which he/she was selected to represent. If a representative misses more than three consecutive months, without being represented by an alternate, the principal will be contacted by the Superintendent to determine who will represent the school. The committee, by affirmative vote of two-thirds of all members present, may suspend or expel a member for conduct deemed in conflict with the express purposes of the District Advisory Committee as stated herein; provided two weeks written notice of intent is served on all members.

Section 6. Transfer of Membership

Membership in the District Advisory Committee is not transferable or assignable.

Section 7. Alternate

Each school shall select an alternate from their school community. The community representatives may also have an alternate. Alternates are invited to attend the meetings.

Section 8. Resignation

Any member may resign by filing a written resignation with the District Advisory Committee chairperson.

Section 9. Vacancy

Any vacancy on the committee shall be filled for the remainder of the unexpired term through the procedures outlined in Article III, Sections 1 and 2. If possible, vacancy shall be filled by existing alternate.

ARTICLE IV

Officers

Section 1. Officers

The officers of the District Advisory Committee shall be a chairperson, vice-chairperson, and such other officers, as the committee may deem desirable.

Section 2. Election and Term of Office

The officers of the District Advisory Committee shall be elected annually and shall serve for one year commencing July 1, and continuing until each successor has been elected and qualified. No member may be nominated to an office without his consent.

Section 3. Removal

Any officer elected or appointed by the District Advisory Committee may be removed by a two-thirds vote of all members present whenever, in the judgment of the committee, the best interest of the committee would be served thereby, as stated in Article III, Section 5.

Section 4. Vacancy

A vacancy in any office because of death, resignation, removal, disqualification, or otherwise may be filled by the committee for the unexpired portion of the term.

Section 5. Chairperson

The chairperson shall preside at all meetings of the District Advisory Committee, and may sign all letters, reports and other communications of the District Advisory Committee. The chairperson shall be encouraged to attend all Goleta Union School District Board of Trustees meetings or be represented at each regularly scheduled

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meeting. In addition, he/she shall appoint all standing and special chairpersonships, perform all duties incident to the office of chairperson and such other duties as may be prescribed by the District Advisory Committee from time to time. It is preferred that the chairperson be a parent representative, and under no conditions should the chairperson be a school district employee.

Section 6. Vice-Chairperson

The duties of the vice-chairperson shall be to represent the chairperson in assigned duties and to substitute for the chairperson during his/her absence and he/she shall perform such other duties as from time to time may be assigned to him/her by the chairperson or by the District Advisory Committee.

Section 7. Secretary

The Executive Assistant to the Superintendent is responsible for taking the minutes of the meeting. In the event that the Executive Assistant is absent, a member of the District Advisory Committee will take the minutes and then forward them to the Executive Assistant.

The Executive Assistant from the district office will monitor the minutes of the meetings, both regular and special, of the District Advisory Committee and shall promptly transmit to each of the members, to the School District, to the Trustees, and to such other persons as the committee may deem, true and correct copies of the minutes of such meetings; see that all notices are duly given in accordance with the provisions of these bylaws; be custodian of the committee's records; keep a register of the address and telephone number of each member of the committee which shall be furnished by such member; distribute the list of members to all members of the committee.

ARTICLE V

Committee

Section 1. Standing and Special Committees

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The District Advisory Committee may from time to time establish and abolish such standing or special committees, as it may desire. Each member of any standing or special committee shall be a member or an alternate member of the District Advisory Committee. No standing or special committee may exercise the authority of the District Advisory Committee.

Section 2. Membership

Unless otherwise determined by the District Advisory Committee in its decision to establish a committee, the chairperson of the District Advisory Committee shall appoint members of the various committees.

Section 3. Term of Office

Each member of a committee shall continue as such for the term of his/her appointment and until his/her successor is appointed, unless the committee shall be sooner terminated or abolished, or unless such member shall cease to qualify as a member thereof.

Section 4. Rules

Each committee may adopt rules of its own government that are consistent with these bylaws or with rules adopted by the District Advisory Committee and shall submit a written copy to the chairperson.

Section 5. Quorum

Unless otherwise provided in the decision of the District Advisory Committee designating a committee, a majority of the committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

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Section 6. Vacancy

A vacancy in the membership of any committee may be filled by an appointment made in the same manner as provided in the case of the original appointment.

ARTICLE VI

Meetings of Advisory Committee

Section 1. Regular Meetings

The District Advisory Committee shall meet once each month during the regular school year.

Section 2. Special Meetings

The District Advisory Committee shall hold its regular monthly meetings and its special meetings in a facility approved by the school district.

Section 3. Notice of Meetings

Regular meetings must be publicly noticed. Any change in the established date, time, or location must be given special notice. All special meetings shall be noticed. Any required notice shall state the day, hour, and location of the meeting, and shall be delivered either orally or in writing to each member not less than three days or more than three weeks before the date of such meeting.

Section 4. Quorum

The presence of a majority of the voting members designated in these bylaws shall be required in order to constitute a quorum necessary for the transaction of the business of the District Advisory Committee. No decision of the District Advisory

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Committee shall be valid unless a majority of the members present concur therein by their votes.

Section 5. Decisions of District Advisory Committee

All decisions of the District Advisory Committee shall be made only after an affirmative vote of a majority of its members in attendance, provided a quorum is in attendance.

Section 6. Conduct of Meetings

All regular and special meetings of the District Advisory Committee shall be conducted in accordance with the current edition of Robert's Rules of Order Newly Revised.

Section 7. Open Meetings

All regular and special meetings of the District Advisory Committee and of its standing or special committees shall be open at all times.

Section 8. Report of Meetings

It shall be the responsibility of each member of this committee to transmit information from the District Advisory Committee to their local advisory board of the PTA, School Site Council or Parent Group and from the advisory board to the District Advisory Committee.

ARTICLE VII

Amendments

These bylaws may be amended, with a two-weeks notice, in conformity with Article VI, Section 3, by a two-thirds affirmative vote of the members of the District Advisory Committee and with the help of the administrative staff of the Goleta Union

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School District, provided that the amendment is to further carry out the objectives of the District Advisory Committee as herein expressed. Any amendments must conform with the State of California Policies and Goleta Union School District Board of Trustees Policies.

In witness whereof, the Superintendent of Schools and the President of the Board of Trustees of the Goleta Union School District has caused the bylaws, originally executed on the third day of May 1973 and previously revised in December 1986, to be duly revised and approved as written this 14th day of December, 2005.

Signed: 
District Superintendent

Signed: 
President, Board of Trustees